

## Data privacy information

We process personal data that is obtained during visits to our websites in accordance with German law. Our data privacy policy is based on the data privacy manual that applies for the entire Lufthansa group.

Our websites may contain links to websites of other providers that are not covered by this data privacy declaration; we cannot accept any responsibility for the contents of these sites.

Lufthansa Training & Conference Center GmbH respects your private and personal privacy.

### Collection and processing of personal data

#### Storage of IP addresses

Whenever you visit our websites, the information our servers store includes the IP address of your internet service provider; the website from which you are visiting us; which of our websites you are visiting, and the date and duration of your visit. This information is used to compile visitor statistics.

#### Use of cookies

LH Seeheim uses cookies in order to carry out your booking via [lh-seeheim.com](http://lh-seeheim.com).

#### Other data collection

Your personal data will only be saved with your approval, e.g. for carrying out a booking or contract, as necessary for contact purposes, in an email or by other means. No other personal details will be collected.

### Use and disclosure of personal data and purpose limitation

#### Performance of a contract

Any personal details that you provide us with will only be used to answer your relevant questions, to process any contracts with you, and for technical administration.

#### Disclosure to third parties

We will not pass your personal data on to third parties.

### Right of access to personal data

At your request, the Chief Privacy Officer will inform you whether and what personal data we have stored about you. If, despite our best efforts with regard to data privacy and validity, any of the stored information turns out to be incorrect, we will correct it at your request.

### Data privacy

LH Seeheim uses technical and organisational safety measures to ensure that the personal data that we store about you and manage is protected against accidental or deliberate manipulation, loss, destruction and/or access by unauthorised persons. Our safety measures are constantly improved in line with technical developments.

As we are unable to guarantee complete data privacy when communicating by email, we advise that you use the usual postal route to send us confidential information. If we receive an email from you, we will assume that we are able to reply by email.

### Implementation and observation of these data privacy declarations

LH Seeheim will observe data privacy regarding the above items as described.

Should you have any questions concerning the processing of your personal data, you are welcome to contact our Data Protection Officer who, together with our Group Data Privacy Officer, is responsible for all data privacy, including requests for information, suggestions and complaints.

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